Okanagan Nation Alliance

101 -3535 Old Okanagan Hwy, Westbank, BC V4T 3L7
Phone (250) 707-0095 Fax (250)707-0166
www.syilx.org

EMPLOYMENT OPPORTUNITY

Family Decision Making Coordinator 2 - Permanent, Full-Time.

Are you interested in working in a fast paced, developmental, dynamic work environment with an innovative, decolonizing, trauma informed, syilx-Okanagan centered approach?

The ONA is currently interested in employing an FDM Coordinator to support the development, implementation and maintenance of the Family Decision Making Program, ensuring the syilx worldview, in order to uphold the Wellness Committee mandate, as it relates to wellness services.

ONA falls under Federal Labour standards, and has a great benefits and pension package upon completion of a probationary period; we also offer amazing internal and external training opportunities.

Program, Description
The Family Decision Making (FDM) Program is a service provided by an independent Coordinator to facilitate families to come together to make decisions about their children. It ensures the decision-making ability of families and is culturally centered, and strength based. FDM is about bringing families, support and community together in a good way to discuss the needs of the children and to make plans to support those needs through a family circle. Additionally, the FDM program supports community capacity-building and prevention-based initiatives that encourage child and family safety and wellbeing.

Scope of Position:
This full-time position will work with the Wellness Team as well as Okanagan Nation communities, committees, external governments, First Nations and other partners. This role is accountable to the Family Decision Making Lead and ensures effective case management with families, stakeholders and community partners.

Key Duties and Responsibilities:

1. Conduct and implement the FDM process within the communities.
2. Implement and maintain appropriate data collection and file management.
3. Meet with the communities and develop a working relationship in regard to the implementation of this program in their community.
4. Work with the ONA Wellness Committee to develop the training needs regarding FDM implementation in their community.
5. Connect with various community resource people and explore the role they will have within the FDM process.
6. Ensure integration with other programs and services.

7. Other duties as discussed and agreed upon.

Qualifications and Experience:

- Bachelors' Degree in Social Work or a related field with a minimum of (3) three years' experience or an equivalent combination of education and experience.
- Experience advocating within First Nations' wellness models and child welfare experience is preferred. Knowledge and experience of Okanagan Nation band communities is essential.
- Must have knowledge of court processes and the CFCSA.
- Proven experience in community development and capacity building.
- Strong skills in creating and maintaining partnerships within the Nation, and with government, industry or agencies regarding children and family wellbeing.
- Ability to create reports.
- Excellent mediation and conflict resolution skills.
- Demonstrated organizational, time management and presentation skills.
- Ability to use Microsoft Office, project management and budgeting software tools.
- Must have excellent interpersonal, communication and technical writing skills.
- Availability of a reliable vehicle and a valid BC Drivers' License.
- Ability to work flexible work hours/willingness to work on evenings and weekend.
- Current criminal record (vulnerable sector) check with the RCMP.
- Aboriginal Ancestry preferred.

Hours of work: 40 hours weekly.

Salary Range for a Coordinator 2 - $59,075 - $79,925 annually depending on skills, experience, and education.

Application Procedures: Please send a current resume and covering letter to:

Human Resources
Okanagan Nation Alliance
#101 – 3535 Old Okanagan Hwy,
Westbank, BC V4T 3L7
Email: WellnessHR@syilx.org or Fax: (250) 707-0166
COMPETITION OPEN UNTIL FILLED

The Okanagan Nation Alliance (ONA) is the Tribal Council for the Syilx Okanagan Nation. The ONA's mandate is to advance, assert, support and preserve the Syilx Okanagan Nation Title and Rights. Further, the ONA is charged with providing members with a forum to discuss and form positions on areas of common concern.

Thank you for your interest. No Phone Calls Please only those short-listed will be contacted