

EMPLOYMENT OPPORTUNITY

SOCIAL MEDIA & EVENTS

SUMMER INTERN

ABOUT THE OPPORTUNITY

The ONA hosts numerous events, various trainings and workshops, and social media campaigns that support community and culture.

As the Social Media and Events Summer Intern, you will be part of the Communications Team, bringing your innovation, creativity and organizational skills to enhance and elevate our Events and Social Media communications. This position will assist in organizing a wide variety of events and create unique and captivating social media content and campaigns. You will participate in the administrative planning and the creation of multifaceted communication projects.

DUTIES MAY INCLUDE:

- Supporting the planning process of our upcoming events such as, the Unity Run, Annual General Assembly, and Salmon Feast.
- Creating and scheduling Facebook, Instagram and YouTube content, as well as maintaining website.
- Development of materials for events such as social media posts, posters, letters, training and resource materials.
- Assisting the Communications Team with other projects and tasks as needed.
- Ensuring tasks are completed in a timely manner and prioritize each event and/or campaign appropriately.

QUALIFICATIONS:

- Demonstrate excellent written and oral communication, organizational, clerical skills and time management.
- Strong team work ethic, excellent inter-personal skills, and must be able to collaborate.
- Working knowledge of MS Office, social media platforms and online meeting software.
- Must understand or be willing to learn Syilx cultural protocols
- Preference will be given to qualified applicants of Syilx ancestry

TERM:

- The work term will be full-time 37.5 hours a week at \$19.50 per hour
- Willingness to work some evenings and weekends as required.
- Position will begin in May and end August 22, 2025.



ABOUT US

The Okanagan Nation Alliance (ONA) is the tribal council for the Syilx Okanagan Nation. The ONA's mandate is to advance, assert, support and preserve Syilx Okanagan Nation Title and Rights. Further the ONA is charged with providing members with a forum to discuss positions of common concern.

TO APPLY:

Submit resume and covering letter to:
David Leroux,
Human Resources Manager
Email: dleroux@syilx.org or
Fax: 250-707-0166

**Deadline to apply
May 8, 2025 or until filled**

Thank you for your interest.

