



Employment Opportunity

WFN fosters a workplace environment that is diverse, inclusive, collaborative, healthy, and reflective of Syilx values and culture.



Director of Health and Wellness – Full Time

Who We Are

Located within the traditional unceded territory of the syilx people, Westbank First Nation (WFN) is a progressive and prosperous self-governing First Nation. WFN is dedicated to promoting a healthy and prosperous future to ensure its continued existence as a strong political, social and cultural community.

Westbank First Nation values Equality, Honesty and Fairness, Respect, Integrity, Accountability and Transparency, Sustainability, Understanding, Confidentiality and Efficiency.

About this Opportunity

Reporting to the CAO/ Director of Operations, the Director of Health & Wellness, as a key member of the senior management team, will manage, support, and provide direction/leadership and oversee the daily operations of the management teams within the Wellness Departments. The Director of Health & Wellness must have demonstrated leadership qualities with the ability to influence others in the creation and delivery of programs, funding, and research initiatives; ability to engage community members to seek involvement and commitment to existing and new Health & Wellness program initiatives. The Director of Health & Wellness must possess business administration acumen, strong leadership in financial management and budgeting as well as planning, developing and implementing assigned community programs. Ability to think strategically, work effectively under pressure with changing priorities and deadlines and strong attention to detail are required.

Want to know more? You will...

- Lead the Health & Wellness management team on the development of a detailed service model to implement and monitor ongoing management of excellence in care and services to Westbank First Nation Membership;
- Plan, manage, direct, and control program operation including the establishment of the strategic and operational work plan, program goals, objectives, key performance indicators (KPIs), protocols, directives and guidelines;
- Lead the development of culturally safe Health and Wellness services and programs based on vision, benchmarks and key performance indicators, developed through WFN Health Plan.
- Provide leadership, strategic advice, and oversees the process of feedback collection, risk management, and continuous improvement. Oversees annual Department budget preparation in accordance with Finance policy

Community. Leadership. Pride.

- Lead financial reviews that includes monitoring program direction, delivery, cost, result and oversee program reporting and evaluation.
- Represent WFN at key stakeholder meetings related to WFN Community Health & Wellness services for example but not limited to; Interior Health (IH), Primary Care Network (PCN), Okanagan Nation Alliance (ONA), First Nations Health Authority (FNHA), and First Nations Health Directors Association (FNHDA).
- Participate and regularly act as a spokesperson on assigned service areas issues and responds to queries raised by the CAO/Director of Operations, Council, staff, and community members.

Must Haves:

- Masters degree in Leadership, Health, Business Administration, and/or related field from an accredited university.
- Valid BC Driver's License and acceptable driver's abstract
- Acceptable Criminal Record Check with Vulnerable Sector Search.
- Two (2) years of experience at a Senior Management Level, with experience managing and developing budgets to align with operational and strategic planning.
- Ten (10) years of experience in health and wellness service program planning

Perks of Working at WFN:

- Competitive compensation package including 3 weeks' vacation
- Extended Health Care (including Vision and Paramedical Services), Dental, Basic Life Insurance, Employee Assistance Program, and Health Spending Account
- Municipal Pension Plan membership
- Access to Big White Season Passes (Summer & Winter)
- Employee Recognition Program
- Access to LinkedIn Learning for Professional Development

Application Details:

To review the full job description and to learn more about Westbank First Nation please visit our website at <https://www.wfn.ca>.

All applications must be submitted through our [Employment Opportunities](#) page. Ensure you attach your cover letter and resume. Incomplete or late submissions will not be accepted.

This opportunity will close at midnight on Sunday, June 16, 2024.