



REQUEST FOR COOKS

ONA 2025 Salmon Feast Celebration

GENERAL INFORMATION

The Okanagan Nation Alliance will be hosting the annual Salmon Feast at s̓x̓wə̓x̓w nitk̓w in OK falls Provincial Park Friday September 19th to Sunday September 21st, 2025. As part of this gathering, we are seeking Syilx Nation caterers to prepare meals.

Posted date: June 24th, 2025

Closing date: July 24th, 2025 at 12:00 pm

MEALS DESCRIPTION:

Friday September 19, 2025 – Dinner at 5:00 pm

- a) Dinner at s̓x̓wə̓x̓w nitk̓w Provincial Park for 150 people, including dessert and coffee/tea to be served.

Saturday September 20, 2025 – Dinner at 5:00 pm

- a) Dinner at s̓x̓wə̓x̓w nitk̓w Provincial Park for 200 people, including dessert and coffee/tea to be served.

Sunday September 21, 2025 - Feast at 12:00 pm

- a) Salmon Feast at s̓x̓wə̓x̓w nitk̓w Provincial Park for 500 people, including dessert and coffee/tea to be served. ONA provides the salmon for the Salmon Feast meal and will be ready to serve onsite.

Each meal requires a separate bid. The bid should take into consideration all the proposal requirements below. The ONA has secured access to the OK Falls Recreation Kitchen.

MEAL PROPOSAL REQUIREMENTS:

1. The contractor will provide all personnel, equipment and materials necessary or required including meal preparation, delivery, set-up, take down and cleanup of the designated eating area in a timely manner.
2. The contractor shall provide all of the service ware: disposable plates (must not be Styrofoam), napkins, and utensils.
3. The contractor shall provide Ziplocs or other appropriate containers to distribute leftover food so that participants can take home and work with ONA staff to distribute food.
4. Two serving areas will also be set up, one for lunch/dinner and one for dessert.
5. The bid proposal must be in writing, which includes 2-3 references, a total proposal amount and price per person, proposed menu options, signed and any other special notes.
6. A copy of your valid/current food safe certificate must accompany your bid proposal. Any proposal submitted without this certificate will not be accepted.
7. Must be reliable and punctual
8. Provide your contact information including mailing address

HEALTH AND SAFETY

1. The contractor will provide personnel to prepare and serve food; cooking, serving equipment and plastic gloves for food serves. No barehanded contact of food, use barriers such as tongs, papers, spoons or gloves to prepare and serve food.
 - a. If your buffet service requires servers, it is up to contracted cook to coordinate volunteers if necessary.
2. All applicable regulations pertaining to safety, including Health Food Inspection Safety standards and regulations shall be strictly adhered to by the contractor.
 - a. Store cold foods in a refrigerator, as much as possible until ready to serve. Be sure potentially hazardous hot foods stay hot.
 - b. Keep food safe from cross contamination with careful storage and sanitizing. Keep serving area clean and safe.

CLEAN UP AND DISPOSAL

1. The contractor shall remove all rubbish, accumulated materials and trash from the OK Falls Provincial Park and kitchen premises, leaving the cooking/serving area in a clean, acceptable condition. This includes cleaning the stoves and all other requirements as set out by the s̓x̓wə̓x̓wnitk̓w OK Falls Provincial Park Facility guidelines.
2. The contractor shall ensure that the serving area at the Park is cleaned up and that no serving ware or food is left, that tables are wiped down and stacked and that all surrounding garbage is put in the garbage disposal bins.
3. The contractor should do their best to recycle and compost at the kitchen site and remove from kitchen premise.

RESPONSIBILITY OF ONA

The Okanagan Nation Alliance will provide the following:

- Kitchen facility: OK Falls Recreation Kitchen which will be shared with O.N.A Events staff. If this is not ideal, it will be up to the contractor to secure another location to prepare and cook the meal.
- Juice jugs, coffee and tea service items, including cups
- Garbage disposal bin and garbage bags, recycling bins and bags
- Tent and Tables for food service

BID REQUIREMENTS EVALUATION

All bid proposals will be opened, reviewed and rated based on the following factors:

- Time management and organizational skills
- Proposal
- Price
- Compliance with proposal requirements and meal preparation requirements
- Experience and/or past performance
- Rated based on if they are:
 - Okanagan Nation Charitable group
 - Individual Okanagan Nation Member
 - All other parties

DEADLINE FOR SUBMISSIONS: July 24th,2025 at 12:00pm

Submit all applications to:

Okanagan Nation Alliance

Attn: Raven Mikuletic | Senior Communications Coordinator

#101-3535 Old Okanagan Hwy Westbank, BC V4T 3L7

Fax: (250) 707-0166 Email: Rmikuletic@syilx.org